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**STATE ELECTION COMMISSION, ODISHA  
TOSHALI BHAWAN, B-2, 1<sup>ST</sup> FLOOR, SATYANAGAR,  
BHUBANESWAR-751007**

ORDER

The 31st January 2024

**Sub: Preparation of Electoral Rolls for General Elections to Dinkia Grama Panchayat- 2024.**

No. 519-SEC—Whereas according to Article 243-E of the Constitution of India, election to reconstitute Panchayat Bodies shall be completed before the expiry of their term of five years from the date appointed for their first meeting;

Whereas the first meeting of Dinkia Grama Panchayat under Erasama Block in Jagatsinghpur District was held on 14.07.2019;

Whereas, it is necessary to prepare Ward-wise Electoral Rolls of Dinkia Grama Panchayat under Erasama Block in Jagatsinghpur District for conduct of the General Election to this Panchayat;

Now, therefore, the State Election Commission, in exercise of powers vested in it by virtue of Article 243-K of the Constitution of India read with relevant provisions of Odisha Grama Panchayat Act, 1964 and Rules framed there under directs that Ward-wise Preliminary Electoral Rolls of Dinkia Grama Panchayat under Erasama Block in Jagatsinghpur District shall be prepared in Form No. 1 appended herewith as per the procedure given in **Schedule -1** of this order.

The Electoral Roll of Assembly Constituencies prepared and published by the Election Commission of India during January, 2024 and currently in force shall be the basis for preparation of the preliminary ward-wise Electoral Rolls.

The programme for preparation of Electoral Rolls is mentioned in **Schedule -II** appended to this order.

This order is available in the Commission's website "**www. sec.odisha.gov .in**".

By order and in the name of State  
Election Commission, Odisha

Madhuri Mishra  
Law Officer-cum-Secretary in charge

**SCHEDULE-I****PROCEDURE FOR PREPARATION OF THE ELECTORAL ROLLS**

1. The Collector as Electoral Registration Officer will be in overall charge of preparation and finalisation of Electoral Roll of Dhinkia Grama Panchayat under Erasama Block
2. Ordinarily, the Collector shall authorize any other Officer on his behalf. Accordingly the B.D.O, Ersama has been authorised by the Collector, Jagatsinghpur to function as E.R.O in respect of the G.P,Wards and Tahasildar as E.R.O as a stand-bye measure.
3. The Electoral Roll of Assembly Constituencies prepared and published by the Election Commission of India during **January,2024**and currently in force shall be the basis for preparation of the preliminary ward-wise Electoral Rolls. For this purpose, the Electoral Roll of Assembly Constituency relatable to the Ward shall have to be split up into separate Electoral Roll for every Ward as per Rule 5(1) of Odisha Gram Panchayat Election Rules. 1965. The preliminary Electoral Rolls shall be prepared in Form No.1 prescribed by the Commission under the seal and signature of the Electoral Registration Officer and publish the same for the specified period as prescribed by the Commission.
4. The preliminary Electoral Rolls of the ward prepared in accordance with Rule 5(1) of O.G.P.E. Rules shall be published by the E.R.O. at a conspicuous place at the headquarters of the Grama Sasan together with a notice in Form No.2, in accordance with the provisions under Rule 5(3). Such notice shall also be published in the Notice Board of Collector/Sub- Collector and in the concerned Panchayat Samiti.
5. It should be ensured that the copies of Preliminary Electoral Rolls is Kept open at G.P. Office for inspection by the public for entire period during filing of claims and objections.
6. Any person who is qualified under the provisions of the Representation of the people Act, 1950 or the Odisha Grama Panchayats Act, 1964 to be registered as a voter in any Grama, shall be eligible to be registered in the Electoral Rolls of a ward and the name of a person who is disqualified under the provisions of the said Acts shall be liable for

removal from the Electoral Rolls of the said ward. Only the claims of persons whose name finds place in the Assembly Electoral Roll but does not find place in the Electoral Rolls of the Ward now prepared shall be entertained. **No new claims for enrolment shall be entertained.**

7. Further, claims and objections can be filed before Electoral Registration Officer within period limit from the date of publication of the Preliminary Electoral Roll..
8. The Electoral Registration Officers shall notify the date / time and place for disposal of the claims and objection received in Form No. 16 & 17 under Odisha Grama Panchayat Election Rules.
- 9.(a) The Electoral Registration Officer shall cause enquiry into all claims and objections u/r 7(1) in a summary manner which shall be kept on record. Normally, the disposal of claims and objections should begin after the last date of filing of claims and objections.
- 9.(b) However, no decision will be taken simply on the basis of the enquiry report without hearing the person concerned who has filed claims or objections.
- 9.(c) On the scheduled date of hearing, the Electoral Registration Officer shall take into account the materials of enquiry and hear the person concerned. The contents of hearing be recorded in a summary manner. If the person concerned does not turn up on the scheduled date and time of hearing, the Electoral Registration Officer shall take appropriate decision taking into account the materials available before him and the fact of his absence at the time of hearing can as well be recorded.
- 9.(d) The Electoral Registration Officer may make such further inquiry as he may deem fit with regard to a claim or an objection under Rule 7 (2).
- 9.(e) Final decision of the Electoral Registration Officer in respect of each claim and objection and to that effect finding in brief should be kept in record.

10. After disposal of claims and objections filed before the Electoral Registration Officer, he will compile the same and will make necessary amendments to the Preliminary Electoral Roll.
11. The name of the Polling Station shall be indicated in the Electoral Roll
12. The Final Electoral Rolls of each Ward shall be published u/r 8(1) of the OGPE Rule 1965 in the places as prescribed.
13. Two bound copies of the Final Electoral Rolls as published by the Electoral Registration Officer duly authenticated by him should be kept in his office and one copy thereof (both hard copy/soft copy) shall be sent to the Commission as per the dateline fixed.
14. Then the Final Electoral Roll for the Wards of the Dinkia Gram Panchayat will be printed and two copies of the printed Final Electoral Roll with duly signed and seal of the ERO on each page of the Electoral Roll may be sent to Commission for record with following certificate in addition to the foot note as communicated in Commission's instruction No 2134 dated 26.08.2021.  
  
“ Certified that the electoral roll of Ward No.\_\_\_\_of\_\_\_\_ Gram Panchayat have been published in accordance with the Odisha Gram Panchayat Election Rules 1965”.

**SCHEDULE-II****PROGRAMME FOR PREPARATION AND PRINTING OF ELECTORAL ROLLS OF DHINKIA GRAM PANCHAYAT UNDER ERASAMA BLOCK**

<b>Sl. No.</b>	<b>Stages</b>	<b>Dates</b>
1.	Splitting of Electoral Rolls of Assembly Constituency relatable to the Ward under section 9(2) and Rule 5(1)	05.02.2024 to 08.02.2024
2.	Publication of Preliminary Ward-wise Electoral Rolls at Grama Panchayat headquarters u/r 5(3) of O.G.P.E. Rules, 1965.	12.02.2024
3.	Filing of claims and objections u/r 5(5).	Upto 19.02.2024
4.	Summary Enquiry and disposal of claims and objections by Electoral Registration Officer u/r 7(1) & (2).	23.02.2024 to 26.02.2024
5.	Publication of Final Electoral Rolls u/r 8(1).	28.02.2024
6.	Submission of two copies of authenticated final Electoral Rolls to S.E.C. u/r 8(2) to the Commission.	04.03.2024
7.	Submission of two copies of authenticated printed final Electoral Roll to S.E.C u/r 8(2) of OGPE Rules, 1965.	11.03.2024

The Act/Rules referred to above are as prescribed in the Odisha Grama Panchayat Act, 1964 and the Odisha Gram Panchayat Election Rules 1965.

**Law Officer-cum-Secretary in charge**

**NOTICE OF FINAL PUBLICATION OF ELECTORAL ROLLS**  
**( Prescribed by State Election Commission, Odisha )**

It is hereby notified that the Final Electoral Rolls enclosed hereto prepared under Rule 7(4) of the Odisha Grama Panchayat Election Rules, 1965 with reference to **01.01.2024** as the qualifying date, is hereby published and available in the office of the undersigned.

**ELECTORAL REGISTRATION OFFICER**

Place .....

Date .....

Memo No./SEC., Date

Copy of the notice along with the Electoral Rolls of all Wards of **Dhinkia** Grama Panchayat forwarded to the Notice Board of the undersigned/  
**Dhinkia** Grama Panchayat for publication.

**ELECTORAL REGISTRATION OFFICER**